



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB# 09102021LJS SCS Bid 6 – HVAC Renovations (21) Locations

DEADLINE: September 10, 2021 11:00 AM, Central Time

Shelby County Schools (SCS) is accepting bids for the project listed above, in **red**. A mandatory Pre-Bid Conference will be held at the school and location listed below:

American Way Middle School 3805 American Way, Memphis, TN 38118 on August 10th at 9:30 a.m. CST.

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to William Webb, webbw@scsk12.org and LaJuanna Jones-Sulton, jonesultonlm@scsk12.org by 10:00AM/CST on August 23, 2021. Subject line of email shall read “IFB# 09102021LJS SCS Bid 6 – HVAC Renovations (21) Locations”. Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum on Procurement’s website on August 27, 2021 by 4:00PM.

IMPORTANT DATES:

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| Bid Release | August 3, 2021 |
| Pre-Bid Meeting | August 10, 2021 @ 9:30am |
| Questions or Requests Due | August 23, 2021, @ 10:00am |
| Questions and Answers Posted | August 27, 2021, 4:00 pm |
| Bid Due / Bid Deadline | September 10, 2021, 11:00 am |

Thank you.
Procurement Services
Shelby County Schools